## PRACTICAL INTRODUCTION TO THE BELLFRY WELCOME – ENJOY AND MAKE YOURSELF AT HOME BUT TREAT IT AS CAREFULLY AS YOUR OWN HOME

SHOES – Please take shoes off and leave in the entry to keep mud out and quiet in (unless you need them for health) – feel free to use slippers available in a basket in the entry.

SCREENS AND WINDOWS -- Bugs and animals like it inside too so be VERY CAREFUL to not leave doors open and always use screens if you open windows (we have screens that pull down from the top and must be pushed tightly at the right and left once down to lock). When you leave a room, close windows to avoid water damage from a sudden shower.

LIGHTS – Please use sparingly to save electricity. Always turn off lights when you leave a room and no one is in it or at night if you are last one to go to bed.

DRINKS – Wonderful well water is free from the tap or filtered cold from the refrigerator door. Ice is on the refrigerator door. Bar sink has instant hot tap and a small drink refrigerator is under it to the right.

RECYCLING – Please recycle by glass, paper and mixed (plastic-bottles only, aluminum-cans only, and tin). Rinse as needed before putting in the separated bins in the corner cabinet in the kitchen island.

WOOD in the Bellfry is local real hardwood without plastic or urethene and is ruined by water so please use coasters under drinks (including on window sills) and do not wipe tables with water (dry or slightly damp cloths are best).

TOILETS – Do not flush anything but small amounts of toilet paper (no tampons or wipes) down the toilets. They can get stopped up and we use a septic system which is sensitive.

HEAT AND AIR CONDITIONING – PLEASE DO NOT PUSH BUTTONS --tell your house host if you are too hot or cold; (house hosts ONLY touch outside temperature up and down buttons not inside programming buttons as the system can easily be upset and is complicated to reset -- generally we set air conditioning for 74-6 summer and heat for 68 winter to save energy and ask people to dress appropriately for the season).

SHADES SECOND FLOOR – use the left cord for raising and lowering shades, wrap around cleat to secure

PLEASE HONOR SILENCE IN THE TOP THREE TOWER ROOMS – these are intended for prayer, reading, reflection, except for planned small groups or spiritual conversations. Keep conversations and gatherings to the first floor or basement.

WALKING – If you are going beyond close paths, let someone know and take your phone. Best to set a GPS pin so you know where the Bellfry is to get back in case you wander off the paths. TICKS - When walking in high grass or woods, it is best to wear long pants with socks over them and to spray for insects. Please check carefully for ticks when you come in (especially in spring and summer) – both pea and pinhead size – and remove to ensure no lyme disease. They can be flushed down the toilet.

BEFORE YOU LEAVE – please take your dirty sheets and towels (not mattress cover) to laundry basket or room and remake your bed with clean linen of the same color found in the linen closet in the hall as you pray a blessing for the person who will sleep there next.

**ENJOY, EXPLORE, WANDER, BE REFRESHED**